

## Royal Air Force Air Cadets Consent Certificate

### Section 1a – Cadet Details

Gender and ethnicity information is collated for the purpose of statistical reporting to the Ministry of Defence, but all personal identifiers are removed from this data before reporting takes place. Completion of Section 1a is taken as your consent to this additional use of this personal data.

<b>Full Name of Child</b>		<b>Date of Birth</b>		<b>Religion</b>	
<b>Gender</b>	<input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> Prefer not to say <input type="checkbox"/> Other (please specify):	<b>Pronoun</b>	<input type="checkbox"/> He/Him <input type="checkbox"/> She/Her <input type="checkbox"/> They/Them		
<b>Ethnicity</b>	<b>White:</b> <input type="checkbox"/> English / Welsh / Scottish / Northern Irish / British <input type="checkbox"/> Irish <input type="checkbox"/> Gypsy or Irish Traveller <input type="checkbox"/> Any Other White background  <b>Asian / Asian British:</b> <input type="checkbox"/> Indian <input type="checkbox"/> Pakistani <input type="checkbox"/> Bangladeshi <input type="checkbox"/> Chinese <input type="checkbox"/> Any other Asian background  <b>Other Ethnic Group:</b> <input type="checkbox"/> Arab <input type="checkbox"/> Any other ethnic group		<b>Black/ African / Caribbean / Black British:</b> <input type="checkbox"/> African <input type="checkbox"/> Caribbean <input type="checkbox"/> White and Black Caribbean <input type="checkbox"/> Any other Black / African / Caribbean background  <b>Mixed / Multiple Ethnic Groups:</b> <input type="checkbox"/> White and Black African <input type="checkbox"/> White and Asian <input type="checkbox"/> Any other Mixed / Multiple ethnic background  <b>Prefer Not to Say</b> <input type="checkbox"/> Prefer Not to Say		

### Section 1b – External Agency Involvement

	<b>Yes</b>	<b>No</b>
Is there a Local Authority representative working with your family including Social Worker, Early Help Worker, Family Support Worker or Family Intervention Worker?		

### Section 1c – Cadet Contact Details

At least one telephone number and an email address is required. These will be used to set up your child's central record and Cadet Portal account.

<b>Property Name/Number</b>		<b>Street</b>	
<b>Area</b>		<b>Town</b>	
<b>County</b>		<b>Country</b>	
<b>Post Code</b>			
<b>Mobile Phone</b>		<b>Home Phone</b>	
<b>Primary Email</b>			
<b>Secondary Email</b>			

**Note:** The primary email address will be used for Cadet Portal including notifications about events and activities as well as Cadet Portal password resets. It should ideally be an email address that your child has access to but can be your own. It is a key requirement to include an email address and we cannot setup your child's central record without it.

### Section 1d – Previous Youth Organisations

Has your child has ever been a member of any of the following youth organisations?

<b>Air Training Corps</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No	<b>Army Cadet Force</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No	<b>Boys Brigade or Girl Guides</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No
<b>Combined Cadet Force</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No	<b>Sea Cadet Corps</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No	<b>Scouts, Air Scouts or Sea Scouts</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No
<b>Volunteer Cadet Corps</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No	<b>Other youth organisation (Please state)</b>			

**Section 2a – Next of Kin Details**

*We will also add your contact details to the Cadet Forces MIS. If you wish to update your details, you must speak to your child's unit Cadet Forces Adult Volunteers who will update the central record.*

<b>Parental Responsibility</b>	<p>I give my consent as the person with parental responsibility for the child named in Section 1 to join the RAF Air Cadets and participate in the events and activities, I have expressly given consent to in this Consent Certificate.</p> <p>By signing this form, you give consent to the child's personal data being processed by the RAF Air Cadets.</p>			<b>Yes</b>	<b>No</b>
	<p><b>Do you have parental responsibility for the child named at Section 1 of this Consent Certificate?</b></p>				
<b>Title</b>		<b>Full Name</b>			
<b>Relationship</b>					
<b>Property Name/Number</b>		<b>Street</b>			
<b>Area</b>		<b>Town</b>			
<b>County</b>		<b>Country</b>			
<b>Post Code</b>					
<b>Mobile Phone</b>		<b>Home Phone</b>			
<b>Primary Email</b>					
<b>Secondary Email</b>					

**Section 2b – Additional Contact Details (Optional)**

<b>Title</b>		<b>Full Name</b>			
<b>Relationship</b>					
<b>Property Name/Number</b>		<b>Street</b>			
<b>Area</b>		<b>Town</b>			
<b>County</b>		<b>Country</b>			
<b>Post Code</b>					
<b>Mobile Phone</b>		<b>Home Phone</b>			
<b>Primary Email</b>					
<b>Secondary Email</b>					

**Section 3 – Consent to Participate**

<b>Introduction</b>	<p>By signing this Consent Certificate, I consent to my child named in Section 1 to join the RAF Air Cadets. I confirm that they are at least 12 years of age and not below Year 8 at school (or at least 12 years old and in secondary education in Scotland).</p> <p>Furthermore, I understand that I am responsible for any clothing and equipment loaned to them, which remains the property of Her Majesty's Government, and I will ensure that it is returned in good condition (fair wear and tear excepted) immediately when they cease to be an RAF Air Cadet or whenever called upon to do so by a duly authorised officer.</p> <p>I understand that I can withdraw my consent, in writing, at any time.</p>				
	<p>The RAF Air Cadets frequently takes photographs/videos of cadets participating in cadet related events and activities. These images may appear in press publications, promotional videos, website articles, including on the RAF Air Cadets websites and social media and occasionally on television, to promote and aid recruitment in the RAF Air Cadets. The RAF Air Cadets never release home addresses to the media.</p> <p>All taken and stored images are within the limitations of the Data Protection Act 2018 and UK General Data Protection Regulations (GDPR).</p> <p>Some web-based/virtual training sessions and meetings will be recorded which may be broadcast through web streaming and videos on official RAF Air Cadets channels and mechanisms.</p>				
<b>Photographic and Video Consent</b>				<b>Yes</b>	<b>No</b>
	<p><b>I consent to my child's images being used to promote the RAF Air Cadets:</b></p>				

<b>Flying &amp; Gliding</b>	<p>As an RAF Air Cadet, your child may have the opportunity of passenger or instructional flights in British military registered aircraft. All military aviation activity is conducted under MAA regulation (see <a href="https://www.gov.uk/government/organisations/military-aviation-authority">https://www.gov.uk/government/organisations/military-aviation-authority</a>). Whilst the activity is not directly delivered by the RAF Air Cadets, should such opportunities present themselves, your child will only be permitted in the aircraft if your consent has been given.</p> <p>Irrespective of aircraft type, your child will have been thoroughly briefed and appropriately supplied with safety equipment before flight.</p> <p>Medical fitness of cadets is important for the safety of the aircraft and crew. Cadets may be required to undertake further medical scrutiny before being allowed to fly in certain military aircraft types. If, because of further medical scrutiny, Cadets are found to be medically unsuitable, they will be prevented from undertaking flights.</p> <p>Whilst the MOD does all it can to reduce the risks associated with flying and the RAF Air Cadets will carefully supervise your child and ensure their safety at all times, flying activity will always involve an element of risk and whilst accidents are rare, they can happen and can be fatal.</p> <p style="text-align: right;"><b>I consent to my child flying in the following categories of aircraft</b></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr style="background-color: #333; color: white;"> <th style="width: 85%;"></th> <th style="width: 7.5%; text-align: center;">Yes</th> <th style="width: 7.5%; text-align: center;">No</th> </tr> </thead> <tbody> <tr> <td>British military light aircraft and gliders for the purposes of air experience and instruction:</td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>British military gliders and powered aircraft on their own as a solo pilot:</td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>British military passenger transport aircraft and helicopters:</td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>Other types of British Military aircraft including high performance jets:</td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </tbody> </table>		Yes	No	British military light aircraft and gliders for the purposes of air experience and instruction:	<input type="checkbox"/>	<input type="checkbox"/>	British military gliders and powered aircraft on their own as a solo pilot:	<input type="checkbox"/>	<input type="checkbox"/>	British military passenger transport aircraft and helicopters:	<input type="checkbox"/>	<input type="checkbox"/>	Other types of British Military aircraft including high performance jets:	<input type="checkbox"/>	<input type="checkbox"/>
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<b>Marksmanship Training</b>	<p>As an RAF Air Cadet, your child may have the opportunity to fire Air Rifles, Small-Bore Rifles, Full-Bore Rifles and Shotguns as part of our Progressive Training Syllabus on authorised Live Firing Marksmanship Training events. All Live Firing Marksmanship Training is conducted under the Cadet Safe System of Training.</p> <p>Irrespective of the type of Cadet Weapon System used, your child will have been thoroughly trained through a course of Initial Weapons Training by qualified instructors and will have passed a mandatory Weapon Handling Test before they are permitted to fire any Cadet Weapon System. Cadets are required to re-take Weapon Handling Tests regularly to ensure that they remain trained, current and competent in line with the Cadet Safe System of Training.</p> <p>All Cadet Forces Adult Volunteers planning and delivering Initial Weapon Training and Live Firing Marksmanship Training are trained, current, competent, and qualified to do so under the Cadet Safe System of Training and are subject to regular assessment and compliance activities.</p> <p>The MOD does all it can to reduce the risk of Live Firing Marksmanship Training to be as low as reasonably practicable and the RAF Air Cadets will carefully supervise your child and ensure their safety at all times. Live Firing Marksmanship Training will always involve an element of risk and whilst accidents are rare, they can happen and can be fatal.</p> <p style="text-align: right;"><b>I consent to my child participating in Initial Weapon Training and Live Firing Marksmanship Training using Cadet Weapon Systems:</b></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr style="background-color: #333; color: white;"> <th style="width: 85%;"></th> <th style="width: 7.5%; text-align: center;">Yes</th> <th style="width: 7.5%; text-align: center;">No</th> </tr> </thead> <tbody> <tr> <td></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </tbody> </table>		Yes	No		<input type="checkbox"/>	<input type="checkbox"/>									
	Yes	No														
	<input type="checkbox"/>	<input type="checkbox"/>														
<b>Participation in Events and Activities</b>	<p>As part of the normal RAF Air Cadets programme, cadets may participate in strenuous physical activities such as fieldcraft, adventure training and leadership exercises. These activities are designed to stretch individuals outside their comfort zone, under controlled conditions, led by appropriately trained, current, competent, and qualified staff.</p> <p>Many of the events and activities that your child will participate in events which have been identified as lower risk. By consenting to your child joining the RAF Air Cadets, you are consenting to these lower risk activities which might include (but not limited to):</p> <ol style="list-style-type: none"> <li>a. Minor public military events where cadets wear uniform in public such as fundraising events like supermarket bag packs, local recruitment events such as local fairs and church services.</li> <li>b. Any other local unit or multi-unit events away from the unit headquarters which have been risk assessed as lower risk.</li> <li>c. The transport elements of attendance at flying and gliding events at Air Experience Flights and Volunteer Gliding Squadrons.</li> <li>d. Virtual/web-based meetings and training events delivered through accredited MOD online platforms.</li> </ol> <p>Details of what these events and activities will involve will be communicated through Cadet Portal at <a href="https://cadets.bader.mod.uk">https://cadets.bader.mod.uk</a> which all cadets have access to.</p> <p>Your child may have the opportunity to participate in events that we have identified as higher risk. You will be asked to provide your express consent to your child's participation in these events on an individual basis and without explicit consent, your child will not be permitted to take part. Examples of higher risk events and activities might include (but not limited to):</p> <ol style="list-style-type: none"> <li>a. Adventure training events including Duke of Edinburgh Award expeditions.</li> <li>b. Fieldcraft training and more advanced field-based leadership courses.</li> <li>c. Large public military events where cadets will be taking part in larger ceremonial parades occasionally involving marching on the public highway.</li> <li>d. Longer duration events which may involve overnight stays.</li> <li>e. Any other higher risk events identified and sanctioned by the RAF Air Cadets senior leadership.</li> </ol> <p>Details of what these events and activities will involve will be communicated through Cadet Portal at <a href="https://cadets.bader.mod.uk">https://cadets.bader.mod.uk</a> which all cadets have access to. Your child will be issued with appropriate consent forms and health declarations (which are available through Cadet Portal or unit Cadet Forces Adult Volunteers) for each higher risk event they participate in. Completed/signed consent forms and health declarations are to be returned to the event organiser to allow your child's participation.</p> <p style="text-align: right;"><b>I consent to child participating in strenuous physical activities:</b></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr style="background-color: #333; color: white;"> <th style="width: 85%;"></th> <th style="width: 7.5%; text-align: center;">Yes</th> <th style="width: 7.5%; text-align: center;">No</th> </tr> </thead> <tbody> <tr> <td></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td><b>I consent to my child participating in <u>lower</u> risk events and I understand that TG21 Cadet Activities Consent Forms and Health Declarations are not required for these types of events:</b></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td><b>I understand that if my child has a relevant medical condition, I will inform the unit of this, and complete Health Declaration form(s) as required:</b></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </tbody> </table> <p><b>Note:</b> If you are not prepared to grant consent for lower risk events, the local unit will issue with you a Cadet Activities Consent Form and Health Declaration for each individual event or activity away from the unit headquarters.</p>		Yes	No		<input type="checkbox"/>	<input type="checkbox"/>	<b>I consent to my child participating in <u>lower</u> risk events and I understand that TG21 Cadet Activities Consent Forms and Health Declarations are not required for these types of events:</b>	<input type="checkbox"/>	<input type="checkbox"/>	<b>I understand that if my child has a relevant medical condition, I will inform the unit of this, and complete Health Declaration form(s) as required:</b>	<input type="checkbox"/>	<input type="checkbox"/>			
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<b>Transport to and from Events and Activities</b>	<p>Cadets may be transported to and from authorised RAF Air Cadets events and activities by either contracted services including coaches or minibuses and unit owned or private vehicles driven by Cadet Forces Adult Volunteers, Parents of other cadets, Permanent Staff or Staff Cadets (aged over 18 years).</p> <p>Details of transport arrangements will be included in local event/activity joining instructions issued to cadets which will be made available through Cadet Portal at <a href="https://cadets.bader.mod.uk">https://cadets.bader.mod.uk</a> and through verbal briefings to the cadets.</p>					
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	Yes	No				
<p><b>I consent to my child being transported to, from and during RAF Air Cadets events and activities by contracted services such as coaches or minibuses and unit owned or private vehicles driven by Cadet Forces Adult Volunteers, Parents of other cadets, Permanent Staff or Staff Cadets (aged over 18 years):</b></p>						
<p><b>Note:</b> Should parents/guardians have any questions or queries about transport arrangements for specific events or activities, they should contact the unit Officer Commanding or event organiser in the first instance.</p>						

**Section 4 – Cadet Medical, Allergy and Dietary Information**

<b>Medical Condition, Allergies and Dietary Requirements</b>						
	<table border="1" style="float: right;"> <tr> <th style="background-color: black; color: white;">Yes</th> <th style="background-color: black; color: white;">No</th> </tr> <tr> <td style="width: 40px; height: 30px;"></td> <td style="width: 40px; height: 30px;"></td> </tr> </table>		Yes	No		
	Yes	No				
<p><b>Does your child have any specific medical conditions, Special Educational Needs, allergies, or special dietary requirements?</b></p>						
<p><b>If you have answered ‘Yes’ to the above question, please complete a 3822H RAF Air Cadets Health Declaration Form in addition to this Consent Certificate and include all relevant information. 3822H forms are available from your cadet’s unit Cadet Forces Adult Volunteers.</b></p>						

**Section 5 – Consent to Medical Treatment**

Should your child suffer a medical emergency during an event or activity, it may be necessary to evacuate them to the nearest suitable medical facility for treatment.

I have completed the medical information in Section 4 advising the unit of medical conditions through the submission of a 3822H RAF Air Cadets Health Declaration Form.

I understand that certain health conditions and control measures that may help to mitigate any symptoms could impact on the activities in which my child can participate in the RAF Air Cadets.

I understand that I must inform the Officer Commanding if there is any change to my child’s medical condition(s) during their involvement with the RAF Air Cadets.

	Yes	No
<b>I consent to the Officer in Charge, or their appointed representative, to act as the person responsible should my child have to undergo medical treatment including any emergency operation to which I am unable to physically give consent:</b>		

**Section 6 – Additional Information**

<b>School</b>	
<b>Where did you hear about the unit?</b>	
<b>Reason for joining?</b>	

**Section 7 – Data Protection and Ministry of Defence Computer Systems**

By providing consent to join the RAF Air Cadets, I agree to the RAF Air Cadets recording and processing information about my child on the Cadet Forces Management Information System computer systems which includes the Cadet Portal.

If your child has been a member of one of the youth organisations listed at Section 1c, we may contact this organisation to share information about your child with them. If you do not consent to this information sharing, please contact the unit Officer Commanding.

I understand that my child will have direct access to Cadet Portal (<https://cadets.bader.mod.uk>) and this website is used to communicate key information to my child on their training progress, events and activities, absence reporting, access to key documents and forms, access to the unit training programme and information that will support them during their membership of the RAF Air Cadets.

I understand that the RAF Air Cadets will create a Cadet Portal user account for my child during the joining process and I understand that a welcome email will be sent to them via the email address added to this form. Further information on Cadet Portal is available at <https://www.bader.mod.uk/>

I understand the data added to my child’s record held on the Cadet Forces MIS is for administrating their membership of the RAF Air Cadets. My consent is conditional upon the RAF Air Cadets complying with its duties and obligations under the Data Protection Act 2018 and the UK GDPR.

This information will be held and processed for the purposes set out in the [RAF Air Cadets Privacy Notice - Cadets](#).

The RAF Air Cadets utilises official MOD web-based accredited collaboration, meeting and training tools to deliver web-based/virtual training sessions and meetings for official cadet events. The RAF Air Cadets is a data processor under the Data Protection Act (2018) and UK GDPR for the purposes of these virtual/web-based sessions.

Web-based/virtual sessions are strictly controlled, and we have robust policies in place to plan, organise and deliver these sessions to the cadets over the internet. Such sessions will always have a minimum of two Cadet Forces Adult Volunteers present and all sessions may be recorded. The recordings are held on the Cadet Forces infrastructure for safeguarding purposes and only the local unit and MOD Permanent Staff have access to the recordings.

Should parents/guardians not give consent for their child to take part in such sessions, cadets will not be permitted to take part.

I understand that I have the right as, as the adult with parental responsibility, to access data relating to my child, to be informed about the existence and extend of data processing, to rectify incorrect personal data and to oppose further processing on serious and legitimate grounds. The personal details contained in this Consent Certificate will be transferred to my child’s central record held on the Cadet Forces MIS.

Consent for web-based/virtual training delivery and meetings may be withdrawn at any time by speaking to the local unit commander who will update the Cadet Forces MIS central record for the child in question. In that case, all processing operations that were based on your consent and took place before the withdrawal of consent remain valid.

Further information on the RAF Air Cadets approach to data protection and privacy can be found in our [Information Management Directive](#) and the [RAF Air Cadets Privacy Notice - Cadets](#).

To exercise these rights, please contact the local unit commander in the first instance or the RAF Air Cadets Data Protection Officer on [so1digital@rafac.mod.gov.uk](mailto:so1digital@rafac.mod.gov.uk).

**Section 8 – Parent/Guardian Agreement**

I understand that the data from this form (and any 3822H RAF Air Cadets Health Declaration Form(s)) will be transferred to the Cadet Forces MIS and will be used to create my child's central record.

I also understand that the consent I have granted on this certificate will be similarly transferred to the computer system.

I understand that this form will be scanned and uploaded to my child's central record and my ongoing consent will be held digitally on Cadet Forces MIS.

My signature on this form confirms the consent that I have granted on behalf of the child named in section 1. I understand that my consent may be withdrawn by writing to the unit's Officer Commanding.

**Communication Preferences**

Your email address and telephone number will be used by Royal Air Force Air Cadets permanent staff and Cadet Forces Adult Volunteers as the primary method to communicate with you about your child.

	Yes	No
I agree to the RAF Air Cadets sharing my contact details through the Cadet Forces MIS and using these details to contact me:		

<b>Forename</b>		<b>Surname</b>	
<b>Signature</b>		<b>Date</b>	

**Help with completing this form**

Should you require any support with the completion of this form please contact your local unit Cadet Forces Adult Volunteers.

**Data Protection Act 2018 and UK GDPR**

This form contains personal data as defined by the Data Protection Act 2018 and UK GDPR. The RAF Air Cadets will protect the personal data provided and ensure that it is not passed to anyone who is not authorised to see it. The information provided will be processed in accordance with the regulations contained in the Act and the [RAF Air Cadets privacy notice](#) and the [RAFAC Information Management Directive](#).